

GLOBAL TRANSPORTATION GUIDELINES *for Suppliers / External*

Toshiba Global Commerce Solutions (TGCS)

Note: Shipping Transportation Guidelines are default minimum requirements for packaging, marking and labeling for all shipments to TGCS. It is your legal responsibility to understand and comply with all laws and regulations. This document is provided to assist Suppliers when shipping to TGCS, but the guidelines do not substitute for compliance to applicable governmental laws or regulations. This document is not legal advice, and you are encouraged to seek appropriate professional guidance. TGCS is not responsible for your failure to follow applicable transportation, import or export laws or regulations.

The Global Transportation Guidelines apply to all deliveries on behalf of TGCS and transportation charges are borne by TGCS. Any deviation from these outlined instructions must be pre-approved by TGCS Procurement prior to shipment.

HARDWARE/OEM Deliveries

1, Intra US /EMEA Hardware Shipments:

Less than 150lbs/ 70kg (dimensional weight):

Supplier will ship utilizing established small package carrier by air (FedEx). (www.fedex.com)

When shipping to TGCS destinations, mark the waybill "BILL: THIRD PARTY" for both Transportation and Duties and taxes where applicable.

Greater than 150lbs / 70kg (dimensional weight):

Larger shipments will require a truck/van.

Lojistic = Service provider for **Intra-US** truck shipments only (less than truck load or full truck load).

Jabil Hungary = Service provider for intra-Europe;

Please contact TGCS Global Logistics Procurement in case you need assistance, and please select the lowest service level to meet the delivery requirement.

2, International Hardware Shipments:

Less than 150lbs / 70kg (dimensional weight):

Supplier will ship utilizing established small package carrier by air (FedEx). (www.fedex.com)

When shipping to TGCS destinations, mark the waybill "BILL: THIRD PARTY" for both Transportation and Duties and taxes where applicable.

INCOTERMS: EX WORKS (EXW) Supplier [your] location must be used on commercial invoices for all shipments.

Greater than 150lbs / 70kg (dimensional weight):

- a) **Expeditors** = International Ocean shipments to US
- b) **Expeditors** = International Heavy weight air shipments to US
- c) **Jabil** = International Heavyweight air shipments to Jabil Hungary

NOTE:

1. Please contact Expeditors, Jabil or Lojistic for initial setup as a recognized TGCS supplier and to ensure their transportation billing profile is set up correctly to accommodate.
2. Please have all shipment details available (measurements, weight, location) when contacting the carriers.
3. All expedited shipping service requires prior approval from TGCS Procurement (e.g.: FedEx International Priority, Heavyweight air vs. Ocean Container).
4. All shipments must be prepared in accordance with TGCS Packaging Guidelines.

SERVICE PARTS Deliveries

These Global Transportation Guidelines for Service Parts contain the minimum requirements for shipments to TGCS Service Parts Hubs and Forward Stocking Locations (FSL). The following guidelines apply to all shipments made on behalf of TGCS and transportation charges are borne by TGCS.

You can identify Service Parts orders by the notation in the example below - see Comments:

	Memphis, TN 38141 United States					
Bill To:	3901 South Miami Blvd Durham, NC 27703 United States					
Comments:	Service Parts BPA 2019					
Supplier No.	Payment Terms	Freight Terms	Carrier	Inco terms	Effective Start	Effective End

INCOTERMS: EX WORKS (EXW) Supplier [your] Location must be applied on commercial invoices for all shipments.

Shipments less than 150lbs / 70 kg (dimensional weight):

- Supplier will ship utilizing our established small package couriers provided by the logistics partners.
- If you need assistance, contact TGCS Global Logistics – contacts available below
 - Select the lowest service level to meet the delivery requirement
 - FedEx Ground or International Economy (www.fedex.com)
 - DHL Worldwide Express (www.dhl.com)

Shipments greater than 150lbs / 70kg (dimensional weight):

- Please contact TGCS Global Logistics for guidance for shipments requiring truck, heavyweight air or ocean.
- Please contact your TGCS buyer for further assistance.

	Above 150lbs (70kg)	DESTINATION (Service Parts Hubs)			
	ORIGIN / SUPPLIER location	Germany hub (Transportation Accounts)	Germany (Brokerage Account)	Singapore hub (Transportation & brokerage account)	Memphis hub U.S. (Transportation & brokerage account)
APAC	China	Jabil Wuxi,	Jabil origin (WUXI)	Jabil Wuxi,	EXPEDITORS (ocean, heavy air)
	Malaysia	Jabil Wuxi,		Jabil Wuxi,	
	Taiwan	Jabil Wuxi,		Jabil Wuxi,	
	Singapore	Jabil Singapore		EXPEDITORS	
	Korea	Jabil Wuxi,		Jabil Wuxi,	
	Hong Kong	Jabil Wuxi,		Jabil Wuxi,	
EMEA	Germany	Jabil Hungary	Jabil Hungary	Jabil Hungary	EXPEDITORS (ocean, heavy air)
	Hungary				
	Ireland				
	U.K.				
NA	USA	Jabil Inc.	Jabil Inc.	Expeditors	Lojistic (Truck)
	Canada	N/A	N/A	N/A	N/A
	Mexico	Jabil Inc.	Jabil Inc.	Jabil Inc.	Jabil Inc.

SERVICE PARTS Deliveries

PLEASE NOTE:

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- All waybills must be marked "BILL THIRD PARTY" and to the appropriate account number for transportation. Waybills for shipments to Germany must also include a separate account number for payment of duties and taxes.
- Routings are for shipments under 150lbs / 70kg total dimensional weight. Please contact your TGCS Buyer for instructions for shipments greater than 150 lb / 70 kg.
- Select Economy or Ground service unless you receive written approval from TGCS Procurement (Buyer).
- Consolidate the service parts orders into one shipment whenever possible. If you have concerns, please consult you TGCS Buyer for guidance.

Importer of Record information must be listed on each commercial invoice by country:

Toshiba Global Commerce Solutions (Germany), GmbH	Carl-Schurz-Str. 7 Neuss, Germany 41460
Toshiba Global Commerce Solutions (Singapore), Pte. Ltd.	Block 750A Chai Chee Road #06-02/03 Technopark Chai Chee, Singapore 469001
Toshiba Global Commerce Solutions, Inc.	1209 Orange Street Wilmington, DE 19801

General

Contact List of Approved Freight Forwarders and Logistics Partners			
Expeditors	Jabil Hungary	Jabil Inc / Jabil Wuxi	Lojistic
<u>Tess Quintana-Vazquez</u> Direct: +1 323-942-8352 Main: +1 323-781-1600 Cell: +1 310-654-3538 tess.quintana-vazquez@expeditors.com	<u>Tamas Soos</u> Jabil Circuit Hungary Ltd. H-3580 Tiszaújváros Huszár Andor út 1. Hungary Direct +36 49887526/ Cell +36 306129301 tamas_soos@jabil.com	<u>Kevin Latham</u> 5238 Lamar Ave Memphis, TN 38118 Office: +1.901.202.7511 Cell: +1.901.232.9383 Kevin_Latham@jabil.com	<u>T'ona Hodge</u> Direct: +1 800-783-5753 Main: +1 949-398-6454 x717 freightops@lojistic.com
TGCS Global Logistics			
TGCS Logistics Manager	Dupre.Jones@toshibagcs.com	Manager, Logistics Procurement and Operations	
TGCS Logistics	Darryl.king@toshibagcs.com	Self-Checkout Hardware Program Lead, Project Logistics	
TGCS Logistics	Debra.Sholly@toshibagcs.com	WTSR Program Lead, Service Parts Logistics Lead	
TGCS Logistics	Ian.Shields@toshibagcs.com	EMEA based Logistics Operations Lead, Trade Compliance	
TGCS Logistics	lichen.li@toshibagcs.com	APAC based Logistics Operations Lead	
TGCS Logistics	Lauren.Hunter@toshibagcs.com	Customs, Logistics Operations Americas, WTSR support	
TGCS Logistics	Katalin.vass@toshibagcs.com	Service Parts Buyer EMEA, LATAM; Logistics Procurement	
TGCS Logistics	Charlie.Templeton@toshibagcs.com	Hazardous / Dangerous Goods, Trade Compliance	
General Inquiries	TGCSGLTC@ToshibaGCS.com		